

MINUTES OF GISBURN PARISH COUNCIL MEETING
HELD ON TUESDAY 14 FEBRUARY 2017
AT 6.30 PM

PRESENT: John Falshaw (Chair), Colin Corlett, Darren Jackson, Mary Kirby, Dave Waters, Borough Cllr Richard Sherras, Clerk and one member of the public (Dr Keith Kirby)

APOLOGIES FOR ABSENCE

None

MINUTES OF 19 JANUARY 2017

The Minutes of the meeting held on 19 January 2017 were accepted as a true record of proceedings at that meeting and duly signed.

MATTERS ARISING

Dr Keith Kirby was asked to provide an update on the condition of the Christmas tree lights which he had looked into once they had been removed from the tree.

DECLARATION OF INTEREST

None

PUBLIC PARTICIPATION

None

FINANCIAL STATEMENT

Current Account	£1,736
Deposit Account	£1,202

The Clerk advised that a concurrent functions grant of £277 had been received from RVBC.

ACCOUNTS FOR APPROVAL

John Cornthwaite	Lengthsman	£235.00
Glasdon UK Ltd	Replacement grit bin	£123.55

YEAR END MATTERS

Asset Register 2016/17

The Clerk tabled a draft Asset Register for 2016/17 noting that the new SpID had been added to the Register at cost value and the former SpID's value had been reduced to £0 as it was not believed it had any scrap value. Dave Waters advised that the Festival Hall had obtained a property rebuild cost evaluation for insurance purposes in August 2016 and it was agreed that this sum should now be included on the Asset Register. It was also agreed that the car park

needed a more up-to-date valuation and Dave Waters offered to investigate the Festival Hall Committee minutes from the time of construction for the initial sum paid and calculate an appropriate uplift for 2016/17.

Risk Assessment 2016/17

The Risk Assessment had been previously circulated and the Clerk advised it was based on the BDO LLP precedent for smaller parish councils. The Register was considered and approved without amendment.

Internal Auditor 2016/17

The Clerk advised that the internal audit work for 2015/16 had been carried out, without charge, by an accountant employed by an accountancy firm in Clitheroe and that the lady concerned had offered to undertake the internal audit work for 2016/17 if required. The Clerk further advised that it was necessary to consider the effectiveness of the internal audit process. The review should cover five areas, namely: scope of the internal audit, independence of the internal auditor, competency of the internal auditor, relationships of the auditor to the Council and planning and reporting. It was agreed that the current arrangements for internal audit satisfied the criteria and the previous year's internal auditor should be requested to perform the internal audit again.

PLANNING APPLICATIONS AND MATTERS

3/2017/0060 Greengates Farm, Gisburn – variation of conditions

There were no objections to this application.

DOGS AND DOG FOULING

The Clerk reported that RVBC dog control orders were up for review and that the Head of Environmental Services would be writing to each Parish shortly regarding the consultation process necessary for any amendments to the areas covered by the Orders. It was noted that dog fouling continued to be an issue on the Recreation Ground but that the culprits could well be people passing through the village rather than locals. It was also agreed that, if dogs were denied access to a particular area, it would be impossible to effectively control as an area could not be monitored 24 hours a day. The consultation letter from RVBC would be awaited before any further discussion took place on the issue.

It was noted that RVBC, in conjunction with the Dogs Trust, were encouraging parishes to hold a community event for owners and their dogs and details were provided. The event would aim to cover all aspects of responsible dog ownership including legal and health and wellbeing matters. It was agreed that the community event was a good idea and Gisburn Parish Council would offer to host an event at the Festival Hall, but would ask that Rimington Parish Council also promote the event in their parish to boost numbers of potential attendees.

RECREATION GROUND MATTERS

It was agreed that the dog wardens should be approached to advise on the most suitable wording regarding dogs on the Recreation Ground to be placed on the replacement sign. It was

noted that the replacement sign could not be ordered until wording had been agreed as the wording impacted upon the cost.

VILLAGE SPID – UPDATE

It was noted that the SpID continued to have a significant effect on the speed of traffic approaching the village from the east and it was agreed that purchasing the device had been an effective use of the RVBC Parish Council grant money.

BOROUGH COUNCILLOR'S REPORT

Richard Sherras advised that the points he was to raise had effectively already been covered under other Agenda items.

CORRESPONDENCE

The Clerk advised that the correspondence received regarding the community dog event had already been dealt with.

ANY OTHER BUSINESS

Dave Waters distributed a summary of business discussed at the recent RVBC Parish Councils' Liaison Meeting noting that matters covered had included precepts, the Great British Tidy, dog fouling, removal of BT phone boxes, the Transparency Act and Remembrance Day 2018.

The Clerk advised that the grit bin at the end of Bentlea Road had suffered a large crack when it had been struck by a car and was effectively beyond repair. It was agreed that a replacement grit bin, identical to that damaged, should be purchased. The Clerk further advised that a resident of Bentlea Road believed he knew which vehicle had inflicted the damage and when but, as this could not be proved, there could be no recourse to the driver's insurance.

DATE OF NEXT MEETING

Thursday 09 March 2017 at 7.30 pm